- WAC 314-05-025 Application process for a special occasion license. (1) Special occasion applications should:
- (a) Be submitted at least forty-five days prior to an event where no minors will attend;
- (b) Be submitted with an application addendum at least sixty days prior to an event where the applicant requests minors in attendance; or
- (c) Applications submitted less than the required forty-five or sixty days prior to the event might not be approved.
 - (2) Special occasion applications must include:
- (a) Documentation verifying that the organization is a registered nonprofit with the Washington secretary of state or with the Internal Revenue Service;
- (b) The name of any winery that will be taking orders at the event and accepting payment for wine of its own production to be delivered at a later date; and
 - (c) Any additional relevant information requested by the board.
- (3) Consistent with RCW 66.24.010(8), the board must send a notice to the local authority for each application received. The local authority has twenty days to respond or request an extension for good cause.
- (4) The board may conduct a criminal history check on the organization's officers and/or managers.
- (5) Special occasion licenses may be denied for reasons including, but not limited to, those outlined in chapter 314-07 WAC. Denials are subject to the provisions of the Administrative Procedure Act, chapter 34.05 RCW.

[Statutory Authority: RCW 66.08.030. WSR 20-20-038, § 314-05-025, filed 9/30/20, effective 10/31/20; WSR 16-01-102, § 314-05-025, filed 12/16/15, effective 1/16/16; WSR 11-23-046, § 314-05-025, filed 11/9/11, effective 12/10/11. Statutory Authority: RCW 66.08.030, 66.24.375, 66.24.380, 66.28.010. WSR 04-22-078, § 314-05-025, filed 11/2/04, effective 12/3/04.]